

Orchard Hills Homeowners Association

New Homeowner Information Sheet

Dear new homeowner, please fill out the information sheet and send it back in the enclosed envelope. The information you provide is important for maintaining accurate homeowner records and files.

Homeowner's Name (Please list all occupants who reside in household):

Homeowner's Telephone #'s:

Home: _____
Work: _____
Cell: _____
Other: _____
E-mail: _____

Unit Number: _____

Mailing Address (if not using Orchard Hills):

Do you have pets? If so, please list them.

Please list the Make, Model, Year & License Plate numbers of your vehicles:

Please list approximate date that you bought your unit and/or moved into Orchard Hills Estates.

Date Bought: _____

Move-in Date: _____

Did you receive a homeowner's packet when you moved into Orchard Hills Estates containing the following documents:

- Articles of Incorporation
- By-Laws
- Declaration of Covenants, Conditions and Restrictions
- Description of the Community
- Orchard Hills Homeowners Association Rules and Regulations

YES _____ NO _____

Please list what you are missing, and it will be sent to you:

Thank you for taking the time to fill out this form. It will become an important part of your homeowner's file.

If you have additional information that you feel we should have for your files, please list it below and/or if you have any questions please feel free to contact Maine Real Estate Management at (207) 942-8003 or e-mail us at info@maineremanagement.com

Welcome to Orchard Hills Estates, we hope you enjoy living in the community.