

## ZERO-SORT: HOW RECYCLING GETS DONE

- **GLASS BOTTLES & JARS:** *Rinse clean. Food and beverage containers only. No light bulbs, Pyrex, drinking glasses, window panes, or ceramics.*
- **METAL CANS:** *Rinse clean. Food and beverage cans only. Labels are OK. Can lids are OK placed inside the cans. No filters or scrap metal.*
- **CORRUGATED CARDBOARD:** *Boxes with a wavy center layer. Empty. Staples, tape, and labels are OK. No oil, paint, or chemical stained, wet unclean, or wax-coated cardboard. No strapping or string. No plastic, filmy, or foam packing materials.*
- **BOXBOARD:** *Cereal, shoe, and dry-food boxes, soda carries, paper egg cartons, tissue boxes, paper towel and toilet paper cores. Empty. Remove and discard plastic liners. No Styrofoam cups. No stuck-on food or grease.*
- **NEWSPAPER:** *All sections and inserts must be clean and dry. Remove from plastic bags. Do not tie with string. None that are contaminated with food, paint, oil, pet waste, etc. No plastic bags.*
- **PLASTIC 1-7 & RIDGID PLASTICS:** *Containers, bottles & jugs for food, beverages, beauty, and cleaning products, detergents, dairy tubs (yogurt, sour cream, etc.), 5-gallon pails, laundry baskets, sleds, take-out containers, flower pots and trays, and frozen-food trays. Minimum size: 2" on any 2 sides. Rinse clean. No filmy or pliable plastic (grocery bags, bubble wrap, etc.) No foam polystyrene (Styrofoam) products such as cups, take-out containers, packaging blocks and peanuts, etc. No housewares, office products, etc. No motor oil containers or electronics housing. No biodegradable plastics (PLA). Clear plastic bags containing other recyclables are permitted but loose bags are not.*

- **ALUMINUM CANS, FOIL, and PIE PLATES:** *Rinse clean. No aluminum with stuck-on food or grease.*
- **ENVELOPES & OPENED MAIL:** *White, colored, gummed, and window envelopes. Remove non-paper enclosures (e.g., CDs, plastic cards, etc.) and strings. Labels are OK. No Tyvek or plastic envelopes. No bubble-wrap padded mailers.*
- **WHITE & COLORED PAPER:** *Printed, letterhead, copier paper, glossy flyers & brochures, file folders, craft paper, manila folders, index cards, construction paper, non-metallic wrapping paper, tissue paper & cards. Must be clean and dry. No need to remove plastic tabs, paper clips & metal hanging-file strips. Staples are also OK. No pressure-sensitive duplication forms. No foil paper. No paper towels or facial tissue. No stickers or sticker backing material.*
- **MAGAZINES & SOFT-COVER BOOKS:** *Glue or staple-bound publications, paperback books, phone books, catalogs, etc. Must be clean and dry. Phone books are OK year-round. No plastic wrapping, CD's or plastic covers.*
- **SHREDDED PAPER:** *Confidential Documents. Place in clear plastic bags, and tie bag shut. No shredded plastic (credit cards, etc.)*
- **METAL AEROSOL CANS (EMPTY):** *Separate cap from container. Do not puncture cans. No full or partially full containers. Deliver paint, cleansers, automotive sprays, and other hazardous fluids to local hazardous waste disposal site.*

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